



GITARATTAN INSTITUTE OF ADVANCED STUDIES AND TRAINING

INTERNAL QUALITY ASSURANCE COMMITTEE (GRC)

ACADEMIC SESSION: 2024 - 2025

The Competent Authority has been pleased to constitute an “**Internal Quality Assurance Committee**” of the following members to address the quality of college for dynamic, progressive and qualitative improvement of **GITARATTAN INSTITUTE OF ADVANCED STUDIES & TRAINING**.

Composition of IQAC 2025

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| 1. Prof. Sonia Jindal, Principal, GIAST | : | Chairperson |
| 2. Ms. Palvinder Kaur, Administrator, GIAST | : | Member |
| 3. Ms. Preetika, Principal,
The Sovereign School (Society) | : | Member |
| 4. Dr. Shweta Grover Assistant Professor, GIAST | : | Faculty Member |
| 5. Ms. Shelly Tandon, Assistant Professor, GIAST | : | Faculty Member |
| 6. Ms. Neha Bajaj | : | Faculty Member |
| 7. Ms. Neelam, Librarian, GIAST | : | Member |
| 8. Ms. Shweta Oberoi, Office Assistant, GIAST | : | Member |
| 9. Ms. Rashmi Mangala, Alumni, GIAST (Mob: 9650633435): 2022 -2024 | : | |
| 10. Dr. Shikha Ranjan | : | Coordinator |

Objectives:

IQAC will facilitate/contribute:

- To ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
- To ensure internalization of the quality culture
- To ensure enhancement and coordination among various activities of the institution and institutionalize all good practices
- To provide a sound basis for decision-making to improve institutional functioning
- To act as a dynamic system for quality changes in HEIs
- To build an organised methodology of documentation and internal communication

COMPOSITION

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC