



# GITARATTAN INSTITUTE OF ADVANCED STUDIES & TRAINING

Block D, Pocket 15, Sector 7, Rohini, Delhi, 110085

## TRAINING AND PLACEMENT COMMITTEE (TPC)

ACADEMIC SESSION: 2022-24

The Competent Authority has been pleased to constitute a revised “**Training and Placement Committee**” for the session 2022 – 2024. The following are the members to address the grievances of students for dynamic, progressive, and qualitative improvement of **GITARATTAN INSTITUTE OF ADVANCED STUDIES & TRAINING**.

Sr. No.	NAME	DESIGNATION
1.	Prof. Sonia Jindal, Principal, GIAST	Chairperson
2.	Dr. Aanchal Rana	Member
3.	Dr. Shikha Ranjan	Member
4.	Ms. Neha Bajaj	Member
5.	Ms. Shalu	Member
6.	Ms. Akshita Gupta	Member (Student: 2021-23)
7.	Ms. Anjali Rathore	Member (Student: 2021-23)
8.	Ms. Arushi	Member (Student: 2022-24)
9.	Ms. Tanya Kurseja	Member (Student: 2022-24)
10.	Ms. Rekha Ghalot	Convener

## OBJECTIVES

Training and Placement Committee is to guide students to choose right career and to give knowledge, skill, and aptitude and meet the requirements of the Schools.

- To create awareness among students regarding available career options and help them in identifying their career objectives.
- To Guide the students in developing skills and job-search strategies required to achieve their career objectives.
- To organize activities concerning career planning.
- To Guide for preparation.
- To arrange mock Interviews.
- Conducting Aptitude tests
- Communicating with Alumni for available openings.
- Keeping in view the schools' requirements the Training & Placement Committee GIAST focuses on the following aspects:

- PERSONALITY DEVELOPMENT
- COMMUNICATION SKILL
- RESUME PREPARATION

- E-MAIL WRITING
- GROUP DISCUSSION
- INTERVIEW SKILL