

6.2 Management Quota Admissions

The procedure to be followed by the Self Financing Institutions while carrying out Admissions under Management Quota has been elaborated in Rule 8 of the Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Rules, 2007 and the same is re-produced below:-

Rule 8 of DPCI Rules, 2007

(8)- Allotment of Seats

- (1) Allotment of seats in an un-aided professional college or institution shall be made college or institution shall be made college or institution-wise for each course.
- (2) Every Institution other than a minority institution, shall provide for seats in respect of management quota, wards of defence personnel, persons with disability and others in the manner as described below:-

(a) Management Quota

- (i) The Chairman or Secretary of the highest management body of the Institution shall furnish an affidavit to the designated agency, mentioning therein that they have followed the procedure laid down in the Act and these rules in a transparent manner and that they have done so without any prejudice or undue favour. Such an affidavit shall accompany the list of successful candidates under management quota, to be lodged with the University in the manner laid down in sub-clause (viii).
- (ii) The institution shall advertise the admission notice for management quota seats in at least two leading daily newspapers, one in Hindi and other in English in addition to displaying the same on the institution's website and the institution's notice board, kept at a conspicuous place. The admission notice shall be displayed at least a fortnight before the last date for closing of admission for the concerned course in the University and shall include therein information necessary for the students seeking admission to management quota seats. The admission notice shall include therein the place from which admission forms will be available, the date, the time and manner for submission of completed applications and the schedule for various admission processes and counselling. Prospective applicants shall be given a period of at least eighteen days to apply for seats under the management quota, in the aforementioned manner.
- (iii) While calculating the management seats, fraction less than 0.7 shall be ignored and above that converted into one full seat.
- (iv) Based on the aggregate marks obtained by qualified applicants at the qualifying examination, the institution concerned shall prepare and display the rank ordered merit list of such applicants on the institution's website and notice board kept at a conspicuous place of the institution, within two days of the closing date for receipt of the management quota applications. The criteria for rank ordering of applications with a tie in the qualifying examination's aggregate marks shall be the same as those laid down in the admission brochure or as laid down by the designated authority.
- (v) Based on the merit list so drawn up, the institutions concerned shall conduct admission counselling for allotment of branches/Programmes to qualified applicants within a period of three days of drawing up of the merit list of qualified management quota applicants. Such admission counselling will, however, be subject to the condition that there shall not be more than two rounds

of counselling. The list of applicants who will be called for given round of admission counselling shall be displayed on the institution's website and notice board, kept in a conspicuous place.

- (vi) Following the conduct of admission counselling, the list of applicants admitted to the management quota seats made on the basis of the merit list drawn up in the aforementioned manner and the balance of the management quota seats in each Programme shall be published at the end of each round of counselling on the website of the institution as well as that of the designated agency. A copy of such list shall be displayed on the notice board of the designated agency as well as that of the institution, kept at a conspicuous place for the information of the candidates and others. The list of the candidates being called for the first round of counselling shall be displayed in the aforementioned manner along with the merit list, indicating therein the date, time and place at which the counselling will be held. The date, time and place of the second round of counselling will be displayed along with the list of candidates admitted in the first round of counselling.

Provided that the second round of counselling shall commence only twelve hours after publications of the list of applicants admitted in the first round of counselling and the discipline/Programme-wise balance of seats.

- (vii) The last date to fill up the management quota seats will be nine calendar days after the last date for regular admissions in the University and the concerned course.*
- (viii) All admissions made to the management quota seats shall be provisional and will need ratification by the designated agency, which will convey its decision within a day of being informed by the institution of the list of successful candidates and the basis of their selection as per procedure mentioned herein before.
- (ix) The affiliated institutions shall not be authorized to admit candidates against the management quota seats after the cut-off date fixed as mentioned in sub-clause (vii) above.
- (x) **If any dispute arises with regard to the admission under the management quota seat(s), the designated agency or the Government, as the case may be, shall have the overriding power to issue directions to the institution which shall be binding upon the institution concerned”.**

***Note: For the purpose of deciding the last date of regular admissions, the nine calendar days shall be counted after last date of reporting of candidates in Institutions prior to the SPOT Counselling. The first day will be the immediate day after the last date of reporting.**