

To

The Controller of Examination
Examination Cell, SCERT
Varun Marg, Defence Colony
New Delhi-110024

Subject : Regarding Request for Re-totalling.

Sir,

I have been declared successful/unsuccessful in the Ist/IIInd year annual examination _____.

I wish to get re-totalling of marks of my answer scripts in the following papers/subjects.

| S.No. | Papers/subjects | Marks Obtained |
|-------|-----------------|----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |

I have deposited the Re-totalling fee @ Rs.100/- Account no.0341101064708, CNRB 0000341, Canara Bank, Lajapath Nagar (NEFT/RTGS) per subject & the UTR Number is _____ dated : _____.

I undertake that I will accept the marks after re-totalling even if these marks are lower than the marks awarded earlier and I will surrender statement of marks issued to me in case of any change in the marks after re-totalling.

Yours faithfully,

Signature _____

Name of Student _____

Exam Roll No. _____

Name & Address _____

Cont. NO. (M) _____

(R) _____

I forwarded this application for needful action

Principal of the Institute
With Seal